

CCC Kei Yuen College

2017 - 2018



Annual School Plan

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School Vision , Motto & Mission

School Vision

CCC Kei Yuen College is a Christian grammar school founded by the Hong Kong Council of the Church of Christ in China (HKCCCC) in 1982. Inheriting the spirit of "Serving & Preaching through Schooling" from HKCCCC and following God's words "Together we grow in Him", we endeavour to provide students with quality whole-person education.

We strive to establish a happy learning environment where students could have all-round development in moral, intellectual, physical, social, aesthetics and spiritual aspects. We recognize and put special attention to students' individuality and provide them with abundant opportunities to develop their individual potential so that they could grow up into teenagers who treasure themselves, cherish others and love God.

School Motto

We will in all things grow up into Him who is the Head , that is Christ.
(Ephesians 4:15)

School Mission

To establish a happy learning environment
To provide quality education
To develop individual potential
To pursue a fulfilling life together

1. Major Concern: To enhance the effectiveness of teaching and learning

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	Teachers in Charge	Resources Required
<ul style="list-style-type: none"> To reinforce learning strategies and learning skills 	<ul style="list-style-type: none"> All academic subjects promote learning strategies and learning skills Invite different subjects to share specific issues during the staff meetings The Academic Committee organises S1 Reading Strategy course, S2 Critical Thinking Skills Programme and S3 mind-mapping course Students are assigned to be tutors to assist in different activities 	<ul style="list-style-type: none"> All subjects develop students with habit in using different learning strategies and skills At least four subjects share important issues in the staff meetings Students scores 3.0 or higher marks in the items “I can take the initiative to study” and “I am able to apply learning strategies” in “My Views on Student Learning” questionnaire More than 70% students who take part in the courses can master the related learning strategies / students consider the scheme can raise their learning motivation 	<ul style="list-style-type: none"> Review at Committee Meetings Complete “EDB Student Questionnaire” Complete questionnaires on courses provided Checking by Program Coordinators 	Whole year	CM Leung YL Wong MW Tang OY Cheung WL Chu HY Chan HS Leung LM Mok Subjects heads Subject teachers	<ul style="list-style-type: none"> Costs of Pull out courses \$ 56,550 Teaching Assistants are to help with the questionnaire data analysis

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	Teachers in Charge	Resources Required
<ul style="list-style-type: none"> To enhance cooperative learning 	<ul style="list-style-type: none"> Enhancing the use of cooperative learning in regular classes 	<ul style="list-style-type: none"> Over 8 subjects adopt Cooperative Learning in regular classrooms At least two or more subjects attempt to use different cooperative learning strategies 	<ul style="list-style-type: none"> Evaluation in the subject panel meetings 	Whole year	CM Leung Subject heads Subject teachers	/
<ul style="list-style-type: none"> To promote mobile learning 	<ul style="list-style-type: none"> To organize workshops or sharing sessions to equip teachers with the techniques of using mobile learning 	<ul style="list-style-type: none"> More than 80% teachers agree that the workshop / sharing session is useful to them in using mobile learning 	<ul style="list-style-type: none"> Questionnaire Survey 	Whole year	WL Lee	/
	<ul style="list-style-type: none"> Introducing Mobile Learning in some classrooms 	<ul style="list-style-type: none"> Over 10 subjects adopt mobile learning in the lessons At least 1 project involving the co-operation of two or more subjects About 5 subjects adopt BrainPOP in their lessons. 	<ul style="list-style-type: none"> Review at meetings 	Whole year	Subject Heads	/

2. Major Concern: To enforce life planning education

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	Teachers in Charge	Resources Required
<ul style="list-style-type: none"> To develop students' understanding of life planning 	<ul style="list-style-type: none"> Publish Life Planner and arrange students to write reflection after participating career activities Arrange talks given by alumni and reputable members of the community Conduct morning assemblies related to life planning Careers information is provided through eClass at least twice a month 	<ul style="list-style-type: none"> More than 70% students use the Life Planner to set goals and write reflection regularly Arrange at least a talk every semester At least two morning assemblies related to life planning are conducted a year Careers information is sent through eClass at least 20 times a year 	<ul style="list-style-type: none"> Feedback from students and teachers Count the number of talks arranged Count the number of morning assemblies related to life planning Count the number of times careers information is sent to students electronically 	Whole year	TM Lai CT Choi CM Leung Form teachers	<ul style="list-style-type: none"> Printing fees \$15,000 Speaker fees \$1,000 CLP grant

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	Teachers in Charge	Resources Required
<ul style="list-style-type: none"> To help students understand their academic/career aspirations 	<ul style="list-style-type: none"> Conduct career education lessons during OLE periods Arrange career visits for students 	<ul style="list-style-type: none"> At least two career education lessons are conducted in each form At least seven visits are arranged 	<ul style="list-style-type: none"> The number of career education lessons conducted in each form The number of career visits 	Whole year	TM Lai CT Choi MF Cheng FC Wong CL Wong	<ul style="list-style-type: none"> CLP grant
<ul style="list-style-type: none"> To help students plan their academic/career pathways 	<ul style="list-style-type: none"> Nominate students to take part in the Applied Learning Courses Nominate students to take part in the interview skill workshops Nominate students to take part in work experience programmes Offer opportunities for students to study various occupations through interviews and information collection 	<ul style="list-style-type: none"> More than 70% students consider the courses helpful in planning their academic/career pathways More than 70% students consider the workshops helpful More than 70% students consider the programmes helpful More than 70% students consider their awareness in life planning increase 	<ul style="list-style-type: none"> Questionnaires survey of the courses Questionnaires survey of the workshops Questionnaires survey of the programmes 	Whole year	TM Lai CT Choi WL Wong	<ul style="list-style-type: none"> CLP grant

3. Major Concern: To develop healthy lifestyles

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	Teachers in Charge	Resources Required
<ul style="list-style-type: none"> To nurture positive thinking in students 	<ul style="list-style-type: none"> Running workshop on life planning for teachers Running sharing sessions on discipline and counselling cases Running workshops or training camps for student service groups like Big Brothers & Big Sisters and School Prefects Students hold activities to promote “Act Positive , Love and Care for our Campus” 	<ul style="list-style-type: none"> More than 70% participants find the workshop useful More than 70% participants are satisfied with the training programmes At least one activity using “Act Positive , Love and Care for our Campus” as the theme is held 	<ul style="list-style-type: none"> Questionnaire Review at meetings 	Whole year	TM Lai HL Ho WL Wong HS Leung Social workers	<ul style="list-style-type: none"> Prefects Training Programme \$15,000 BBBS training Camp \$7,000
<ul style="list-style-type: none"> To encourage students to serve the community 	<ul style="list-style-type: none"> To serve the community through participating in service groups 	<ul style="list-style-type: none"> Over half of the service groups attend community service 	<ul style="list-style-type: none"> Statistics 	Whole year	HY Chan	/

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	Teacher in Charge	Resources Required
<ul style="list-style-type: none"> To broaden students' horizons and learning experiences 	<ul style="list-style-type: none"> To enroll students in various training courses and leadership training programmes To enroll students in competitions at school, district, regional and even national levels Conduct mainland exchange programmes for students 	<ul style="list-style-type: none"> More than 70% participants agree that they possess better leadership skills More than 80% subjects prepare students to take part in at least one inter-school competition At least two subjects prepare students to take part in inter-district or regional competitions or activities Completion of the related exchange programmes 	<ul style="list-style-type: none"> Statistical data Review at Committee meetings Review at subject panel meetings 	Whole year	CM Leung W Li HY Chan CW Ng WL Wong Subject panels Subject teachers	<ul style="list-style-type: none"> \$70,000 subjects competition/ Learning activities KYL Training fee \$11,780 Prefect Training Programme \$50,000 Travelling expenses \$72,600

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	Teacher in Charge	Resources Required
<ul style="list-style-type: none"> To broaden students' horizons and learning experiences 	<ul style="list-style-type: none"> Conduct field studies, visits, outings for students Subsidies class-based and form-based activities 	<ul style="list-style-type: none"> More than 70% participants agree that the visit and field studies, visits, outings are helpful At least 1 class-based or form-based activity is organized by students 	<ul style="list-style-type: none"> Review at Committee meetings Review at subject panel Meetings 	Whole year	CM Leung W Li HY Chan CW Ng WL Wong Subject panels Subject teachers	<ul style="list-style-type: none"> Coach hiring and ticket fee for OLE activities \$164,000 Subsidy for form-based activities \$3,000
<ul style="list-style-type: none"> To equip teachers with the necessary skills and knowledge in promoting students' mental health 	<ul style="list-style-type: none"> Running two workshops on students' mental health 	<ul style="list-style-type: none"> Over 70% participants find the sharing useful 	<ul style="list-style-type: none"> Questionnaire survey 	Whole year	WL Wong	/

Budget (2017/18)

Particulars	Accumulative Surplus	Income	Expenditure	Surplus
Surplus brought forward from previous year :				
Government Funds	7,838,922.22			
School Funds	3,366,216.57			
Council Fund	7,256.70			
I. Government Funds				
Surplus of Expanded Operating Expenses Block Grant (EOEBG)	4,285,018.98			4,285,018.98
(1) Expanded Operating Expenses Block Grant				
(A) School Specific Grants				
· Administration Grant		3,634,128.00	3,600,000.00	34,128.00
· Composite Information Technology Grant		599,381.00	648,000.00	(48,619.00)
· Capacity Enhancement Grant		462,787.00	598,533.60	(135,746.60)
(B) Non-School Specific Grants - Baseline Reference		1,977,283.34		
(i) Operation				
· General expenses such as electricity charges, printing and stationery, cleaning materials, repairs, lift maintenance etc			950,000.00	
· Composite furniture and equipment			673,800.00	
(ii) Teaching and Learning				
· Consolidated subjects			320,660.00	
· Teaching aids, library books, reference books etc			35,000.00	
· ECA, M&CE, Religious and Academic act, prog and resources			430,000.00	
· Guidance, Discipline and Careers act, prog and resources			68,950.00	
(iii) Development				
· Staff Development			12,400.00	
(C) Fund set aside for Severance Payment/Long Service Payment	241,429.42	0.00	0.00	(513,526.66)
Sub-total:	4,526,448.40	6,673,579.34	7,337,343.60	3,862,684.14
(2) Cash Grant for School-based After-school Learning and Support Programmes	130,122.50	79,600.00	171,500.00	38,222.50
(3) Senior Secondary Curriculum Support Grant	294,419.39	340,128.00	400,000.00	234,547.39
(4) Extra Senior Secondary Curriculum Support Grant	1,250,000.00	0.00	1,165,000.00	85,000.00
(5a) Diversity Learning Grant (Other Programmes)	34,518.50	84,000.00	143,000.00	(24,481.50)
(5b) Diversity Learning Grant (Applied Learning Courses)	0.00	244,700.00	244,700.00	0.00
(5c) Diversity Learning Grant (Other Languages)	900.00	3,900.00	3,400.00	1,400.00
(6) Fractional Post Cash Grant	275,648.48	450,000.00	0.00	725,648.48
(7) Teacher Relief Grant	309,405.13	200,000.00	50,000.00	459,405.13
(8) The Moral and National Education Support Grant	118,777.80	0.00	248,780.00	(130,002.20)
(9) Learning Support Grant for Secondary Schools	92,388.75	350,000.00	420,600.00	21,788.75
(10) Career and Life Planning Grant	691.84	566,880.00	532,577.00	34,994.84
(11) Grant for After-School Support for NCS Students	36,570.00	0.00	36,570.00	0.00
(12) Enhanced Additional Funding - Support for NCS Students	313,092.43	800,000.00	811,000.00	302,092.43
(13) Extra Recurrent Grant under ITE4 : Enhancing WiFi Infrastructure	51,489.00	66,740.00	84,900.00	33,329.00
(14) Special Home-School Co-operation Grant	5,000.00	0.00	5,000.00	0.00
(15) One-off IT Grant for E-learning in Schools	199,450.00	0.00	228,300.00	(28,850.00)
(16) One-off Grant to Secondary School for the Promotion of STEM Education	200,000.00	0.00	253,500.00	(53,500.00)
(17) Information Technology Staffing Support Grant	0.00	300,000.00	191,612.00	108,388.00
(18) One-off Grant for Promotion of Chinese History and Culture	0.00	150,000.00	180,100.00	(30,100.00)
Grand Total of Government Funds :	7,838,922.22	10,309,527.34	12,507,882.60	5,640,566.96
Surplus of Government Funds of 2017/18 School Year :				(2,198,355.26)
II. School Funds				
· Tong Fai	505,716.51	121,600.00	100,000.00	527,316.51
· Donation (Note)	91,213.19	13,000.00	33,000.00	71,213.19
· Rental, students activities etc	2,108,557.12	1,000,000.00	900,000.00	2,208,557.12
· Approved Collection for Specific Purposes :				
Air-conditioning, printing charges, SU charges etc	638,313.85	330,000.00	330,000.00	638,313.85
· Hong Kong Jockey Club Life-wide Learning Fund	22,415.90	81,270.00	103,685.90	0.00
Grand Total of School Funds :	3,366,216.57	1,545,870.00	1,466,685.90	3,445,400.67
Surplus of School Funds of 2017/18 School Year :				79,184.10
III. Council Fund				
	7,256.70	1,500.00	1,500.00	7,256.70
Surplus carried forward to next year :				
Government Funds	5,640,566.96			
School Funds	3,445,400.67			
Council Fund	7,256.70			

Note : The expenditure include religious activities and scholarship.

Capacity Enhancement Grant - Programme Plan (2017/18)

Target	Major Concern	Strategy	Expected Outcome	Time Scale	Resources	Performance indicator	Evaluation	Staff-in-charge
Curriculum development, school-based assessment and Territory-wide School Assessment	<ul style="list-style-type: none"> Assist teachers with curriculum development and teaching materials such as the handling of information, text input, graphic management, photocopying, proof-reading, collection of student assignments and test papers Assist teachers with SBA Assist teachers with TSA 	<ul style="list-style-type: none"> Employing teaching assistant to help teachers with the work listed 	<ul style="list-style-type: none"> Teachers' workload will be reduced, allowing them more time to develop school-based curriculum and to cater for students' needs Curriculum developed meets the needs of our students A variety of teaching materials will be developed for teachers teaching classes of varied levels The sharing of teaching materials enhances teacher professional development 	Whole year	<ul style="list-style-type: none"> Salary for TA: \$12,086 x12 =\$145,032 MPF for TA: =\$7,251.6 Committee / Subject Support Scheme (Fees for tutors / courses / services): =\$446,250 	<ul style="list-style-type: none"> Teachers get more free time to prepare teaching materials for the lessons Teachers get a better chance to try out new curriculum and strategies 	<ul style="list-style-type: none"> Evaluation on the work of TA by the teachers 	Subject panel heads and subject teachers
Cater for students' academic and developmental needs	<ul style="list-style-type: none"> Assist teachers in running ECA and training programmes Assist teachers with paper work arising from planning and running the above activities Assist teachers with the Subject Support Scheme 	<ul style="list-style-type: none"> Same as above 	<ul style="list-style-type: none"> Teachers can have better understanding of students as they have more contact with students in different contexts Teachers can have the time to cater for students' developmental and academic needs 	Whole year	<ul style="list-style-type: none"> As listed above 	<ul style="list-style-type: none"> More human resources are available More students obtain care from their teachers Teachers' paper work is reduced 	<ul style="list-style-type: none"> Evaluation on the work of TA by the teachers 	Subject panel heads and subject teachers
IT teaching	<ul style="list-style-type: none"> Collect and prepare multi-media materials for teachers Help teachers with video recording and photo-taking Help teachers with the recording of listening materials for tests and examinations 	<ul style="list-style-type: none"> Same as above 	<ul style="list-style-type: none"> Teachers can have more time in preparing for the teaching materials Teachers' paper work is reduced, allowing them to pay more attention on their classroom teaching Teachers' pressure in IT teaching and searching for multi-media materials can be reduced 	Whole year	<ul style="list-style-type: none"> As listed above 	<ul style="list-style-type: none"> Teachers save up more multi-media teaching materials for future use Teachers' workload is reduced 	<ul style="list-style-type: none"> Evaluation on the work of TA by the teachers 	Subject panel heads and subject teachers
Total					\$598,533.6			

School-based After-school Learning and Support Programmes (2017/18)
School-based Grant - Programme Plan

Name of School : CCC KEI YUEN COLLEGE

Project Coordinator : Ms Leung Ching Man Contact Telephone No.: 24750331

A. The estimated number of benefiting students (count by heads) under this Programme is 103 (including A. 24 CSSA recipients, B. 67 SFAS full-grant recipients and C. 12 under school's discretionary quota)

B. Information on Activities to be subsidised/complemented by the grant.

*Name/ Type of activity	Objectives of the activity	Success criteria (e.g. learning effectiveness)	Method(s) of evaluation (e.g. test, questionnaire, etc)	Period/ Date activity to be held	Estimated no. of participating eligible students#			Estimated expenditure (\$)	Name of partner/ service provider
					A	B	C		
S.1 After School Tutorial Classes	To assist S.1 students in learning and provide personal development guidance	<ul style="list-style-type: none"> It benefits 20 or more S.1 students (Two phases in total) Questionnaire Survey: 70% or more participating students agree that the programme can help their study and personal development 	<ul style="list-style-type: none"> Calculate the number of participants Conduct questionnaire survey 	October-June	2	16	4	\$150 x 48 lessons x 2 hours x 5 tutors = \$72,000	University students are recruited to be the tutors
Saturday English, Mathematics and Science Enhancement Programme	To arrange small group learning programmes in English, Mathematics, Chemistry and Physics for S.1- S.4 students to build up students' confidence in learning	<ul style="list-style-type: none"> It benefits 50 or more students (Two phrases in total) Questionnaire Survey: 70% or more participating students agree that the programme can help their study 	<ul style="list-style-type: none"> Calculate the number of participants Conduct questionnaire survey 	October-May	12	36	2	\$150 x 22 lessons x 1.5 hours x 10 tutors = \$49,500	University students are recruited to be the tutors

*Name/ Type of activity	Objectives of the activity	Success criteria (e.g. learning effectiveness)	Method(s) of evaluation (e.g. test, questionnaire, etc)	Period/ Date activity to be held	Estimated no. of participating eligible students#			Estimated expenditure (\$)	Name of partner/ service provider
					A	B	C		
External programmes: Language, Interest, or Ability Training	To cater for the individual needs of S.1-S.6 students, the school will nominate students to participate in different external or after-school programmes to broaden their learning experiences and horizons.	<ul style="list-style-type: none"> The participating students agree that the programme can help their study 	<ul style="list-style-type: none"> Interview the participating students 	September -August	10	15	6	\$50,000	—
Total no of activities: 3				@No. of participation counts	24	67	12	Total: \$171,500	
				**Total no. of participation counts	103				

The surplus recorded up to September 2017:\$130,122.5

The grant received in 2017-2018 s.y.: \$79,600

The available amount money can be used in 2017-2018 s.y.: \$209,722.5

Note:

* Name/type of activities are categorized as follows: tutorial service, learning skill training, languages training, visits, art /culture activities, sports, self-confidence development, volunteer service, adventure activities, leadership training, and communication skills training courses.

@ Participation counts: refers to the aggregate no. of benefitted students participating in each activity listed above.

**Total no. of participation count: the aggregate of (A) + (B) + (C)

Eligible students: students in receipt of CSSA (A), SFAS full grant (B) and disadvantaged students identified by the school under the 10% discretionary quota (C) .

Three-year plan - Measures to broaden students' choices of elective subjects and provision of gifted education programmes
(2017/18 to 2019/20 NSS Students)

Programme(s) (Other Languages)	Strategies & benefits anticipated	Name of programme(s) /course(s) and provider(s)	Duration of the programme / course	Target students	Estimated no. of students involved in each school year			Evaluation of students' learning/ success indicators	Budget#			Teacher-in charge
					17/18	18/19	19/20		17/18	18/19	19/20	
Japanese	To cater for students diverse needs	Japanese (network programme)	3 years	S4-6 students of this cohort of students	1	1	1	Students will take the AS-level examination offered by Cambridge International Examinations and administered by the HKEAA	3,400	3,400	3,400	Miss Leung Ching Man
No. of Participation counts:					1	1	1	Budget for each year:	\$3,400	\$3,400	\$3,400	
Total no. of participation counts:					3			Total budget:	\$10,200			

Programme(s) (Gifted Education)	Strategies & benefits anticipated	Name of programme(s) /course(s) and provider(s)	Duration of the programme / course	Target students	Estimated no. of students involved in each school year			Evaluation of students' learning/ success indicators	Budget#			Teacher-in charge
					17/18	18/19	19/20		17/18	18/19	19/20	
Music	To cater for students diverse needs	True Light Consultant Services	3 years	S4-6 students of this cohort	1	1	1	Students will take the DSE by the HKEAA	7,700	7,700	5,600	Miss Leung Ching Man
PE	To cater for students diverse needs	Unique Education Service Hub Company Limited	3 years	S4-6 students of this cohort	2	2	2	Students will take the DSE by the HKEAA	15,400	15,400	11,200	Miss Leung Ching Man

Programme(s) (Gifted Education)	Strategies & benefits anticipated	Name of programme(s) /course(s) and provider(s)	Duration of the programme / course	Target students	Estimated no. of students involved in each school year			Evaluation of students' learning/ success indicators	Budget#			Teacher-in charge
					17/18	18/19	19/20		17/18	18/19	19/20	
Chinese subject: Debate Training Course	To teach students debating skills for joining external debate competitions	Tutor: Alumni	Oct., 2017	S.4	20	/	/	Survey result: more than 70% participants can acquire debating skills	\$300 x 9 times x 2 hours =\$5,400	\$300 x 9 times x 2 hours =\$5,400	/	Mr. Chow Wai Ming
			Oct., 2018	S.5	/	20	/					
Chinese subject: Literature Tour	Field trips, reading related works and creations	The Conservancy Association Centre for Heritage	April, 2018	S.4	30	/	/	Each participant can finish a piece of work and conduct peer evaluation	\$100 x 30 participants =\$3,000	\$100 x 30 participants =\$3,000	/	Miss Leung Ching Man
			April, 2019	S.5	/	30	/					
Chinese subject : Prose Writing Course	To promote students' interest in study literature through appreciating and writing proses	Tutor: writer	Nov., 2017- Jan., 2018	S.4	30	/	/	Participants can submit their writing for external publication for at least 2 times	\$400 x 6 hours =\$2,400	\$400 x 6 hours =\$2,400	/	Miss Leung Ching Man
			Nov., 2018- Jan., 2019	S.5	/	30	/					
Pull-out programme for gifted students in specific areas	To subsidy outstanding students to enroll systematic training outside regular classroom.	The Hong Kong Academy for gifted education & Faculty of education, CUHK	Sept., 2017- Aug., 2018	S.4	5	/	/	Participants can complete the courses offered by the Academy.	\$5000 x 5 =\$25,000	/	/	Miss Leung Ching Man
			Sept., 2018- Aug., 2019	S.5	/	5	/		/	\$5000 x 5 =\$25,000	/	

Programme(s)	Strategies & benefits anticipate	Name of programme(s) /course(s) and provider(s)	Duration of the programme / course	Target students	Estimated no. of students involved in each school year			Evaluation of students' learning/ success indicators	Budget#			Teacher-in charge
					17/18	18/19	19/20		17/18	18/19	19/20	
Mathematics: Trainings for Elite Students	To foster higher order thinking skills through small groups discussions on challenging questions	Hire alumni as study group mentors to lead group activities	April – June, 2018	S.4	40	/	/	Survey result: more than 70% participants agree that the course can raise their interest in Mathematics and foster higher order thinking skills	\$150 x 1.5 hours x 8 lessons x 5 groups = \$9,000	\$150 x 2 hours x 8 lessons x 4 groups = \$9,600	\$150 x 2 hours x 8 lessons x 4 groups = \$9,600	Mr. Kwan Sai Chung & Mr. Choi Chun Tung
			April – June, 2019	S.5	/	20	/					
			April – June 2020	S.6	/	/	20					
Liberal Studies: Critical Thinking Skills Course	To learn the skills in writing critical comments and develop critical thinking ability through the course	Tutor: Alumni	Dec., 2018	S.6	/	/	50	Survey result: more than 70% participants agree that the course can foster their skills in writing critical comments	/	/	\$150 x 10 hours x 10 groups = \$15,000	Mr. Chan Wing Shing
Chinese History: Critical Thinking Skills Training	To foster students' critical thinking ability through training and practices	Tutor: alumni	Jan., 2020	S.6	/	/	20	Survey result: more than 70% participants agree that the course can foster their critical thinking ability	/	/	\$150 x 8 hours = \$1,200	Miss Wong Suk Yee

Programme(s)	Strategies & benefits anticipate	Name of programme(s) /course(s) and provider(s)	Duration of the programme / course	Target students	Estimated no. of students involved in each school year			Evaluation of students' learning/ success indicators	Budget#			Teacher-in charge
					17/18	18/19	19/20		17/18	18/19	19/20	
Discipline Committee: Leadership Training Scheme	To raise student prefects' personal, (leadership) and social (team spirit) skills through planning and participating in the scheme	The Evangelical Lutheran Church of Hong Kong	Jan. -Apr., 2018	S.4	30	/	/	Survey result: more than 70% participants agree that the scheme can foster their leadership skills and team spirit	\$550 x 30 participants = \$16,500	/	/	Mr. Wong Wai Lim
			Jan. -Apr., 2019	S.5	/	30	/		/	\$600 x 30 participants = \$18,000		
Physical Education: Elite athletic training programme	To help students develop athletic skills	Tutor: To Moon Chi	Sept., 2017- Aug., 2018	S.4	10	/	/	Survey result: more than 70% participants agree that the programme can improve their skills	\$500 x 70hrs = \$35,000	/	/	Mr. Cheung Yeung Wan
Geography: Geographical field studies	To learn the skills for investigating geographical issues through field studies and visits	Field studies camp and field trip activities organised by the EDB and WWF	Nov., 2017 – June, 2018	S.4	40	/	/	Survey result: more than 70% participants agree that the field trip can enhance their understanding of geography and foster their investigating skill	\$100 x 40 participants = \$4,000	\$100 x 40 participants = \$4,000	/	Mr. Ng King Yeung

Programme(s)	Strategies & benefits anticipate	Name of programme(s) /course(s) and provider(s)	Duration of the programme / course	Target students	Estimated no. of students involved in each school year			Evaluation of students' learning/ success indicators	Budget#			Teacher-in charge
					17/18	18/19	19/20		17/18	18/19	19/20	
Visual Arts: Trainings for Elite Students	Computer-aided design software course: to acquire the skills in mastering the design software	Tutor: alumni	Sept., 2017– Dec., 2018	S.4	18	/	/	Survey result: more than 70% participants can manage the related skills	\$150 x 30 hours = \$4,500	\$150 x 30 hours = \$4,500	/	Miss Chu Wai Ling
			Nov., 2018– Feb, 2019	S.5	/	13	/					
	Acrylic painting skills course: to enhance students' skills		Oct., 2017– Feb, 2018	S.4	18	/	/		\$150 x 40 hours = \$6,000	\$150 x 30 hours = \$4,500	/	
	Marker course: to develop students' skills		Sept., 2018– Dec., 2019	S.5	/	13	/		/	/	\$150 x 24 hours = \$3,600	
			Sept., 2019– Dec., 2020	S.6	/	/	8					
Chemistry: Trainings for Elite Students	To recognize the abilities of elite students	Australian National Chemistry Quiz	Oct., 2017– May, 2018	S.4	60	/	/	more than 70% S.4 participants pass the quiz more than 30% S.5 participants receive certificates of Merit	\$85 x 60 participants = \$5,100	\$90 x 30 participants = \$2,700	/	Miss Lam Sin Yee
			Oct., 2018– May, 2019	S.5	/	30	/					

Programme(s)	Strategies & benefits anticipate	Name of programme(s) /course(s) and provider(s)	Duration of the programme / course	Target students	Estimated no. of students involved in each school year			Evaluation of students' learning/success indicators	Budget#			Teacher-in charge
					17/18	18/19	19/20		17/18	18/19	19/20	
History: Local Community Study (1) Field Trip: Tram and Community Development (2)Field Trip: Early Chinese Communities in Sheung Wan (3) Field Trip: Wan Chai (4) Field Trip: Central (5)Talk: Development of Public Housing	To help students' learning and extend their historical knowledge beyond the curriculum	The Conservancy Association Centre for Heritage	Nov., 2017 – May, 2018	S.4	30	/	/	Survey result: more than 70% participants agree that the visits can help their learning and extend their historical knowledge beyond the curriculum	Tour fee \$4,000	/	/	Mr. Wong Wai Lim
			Nov.,2018– May, 2019	S.5	/	30	/		/	(1)Tour Fee \$3,300 (2)Speaker Fee \$900		
No. of Participation counts:					336	266	103	Budget for each year:	\$143,000	\$106,400	\$46,200	
Total no. of participation counts:					705			Total budget:	\$295,600			

Three-year plan -- Measures to broaden students' choices of Applied Learning (APL) Courses for 2017/18 to 2019/20 cohort of senior secondary students

Programme(s)	Strategies & benefits anticipated	Name of programme(s) / course(s) and provider(s)	Duration of the programme / course	Target students	Estimated no. of students involved in each school year			Evaluation of students' learning/ success indicators	Budget	Teacher-in charge
					17/18	18/19	19/20			
APL	To provide a series of learning courses to cater for different students' needs and interests Students can acquire diverse learning experiences and develop their career aspirations	Creative Studies Media and communication Business, Management and Law Services Applied Science Engineering and Production	Two years 180 hours	S.5 & S.6 students	0	24	24	To list clearly in the Student Portfolio that the students have completed the APL course 60% or more students have completed the course	All students are fully supported by the EDB.	Careers Committee Master
No. of Participation counts:					0	24	24	Budget for each year:	\$0	
Total no. of participation counts:								Total budget:	\$0	

Year Plan – Life Planning Education and Career Guidance Service (2017-2018)

Objectives	Strategies	Time Scale	Monitoring / Evaluation	Allocation of the CLP Grants
1. Establish the policy for “Life Planning Education and Careers Guidance”	<ul style="list-style-type: none"> • To employ 1 Teacher to reduce teachers’ workload, so that they can focus on the development of Life Planning Education and Careers Guidance for students. • To employ 1 Teaching Assistant to assist the clerical and administrative work of the Career Guidance Committee. 	Whole year	<ul style="list-style-type: none"> • Qualitative feedback from teachers. 	<ul style="list-style-type: none"> • Salary of 1 Teacher and 1 Teaching Assistant: \$27,6654 • MPF for Teacher and Teaching Assistant : $\\$276,654 \times 5\% = \mathbf{\\$13,8323}$
2. Help students to know and develop their interests and capabilities	<ul style="list-style-type: none"> • S.4 - Visit to workplace <ul style="list-style-type: none"> - Applied Learning Taster Programme - Sharing of different types of jobs by alumni - Work Plan - Mentorship Programme 	Whole year	<ul style="list-style-type: none"> • Qualitative feedback from students. 	
	<ul style="list-style-type: none"> • S.5 - Visit to workplace <ul style="list-style-type: none"> - Applied Learning - Sharing of different types of jobs by alumni - Student internship summer programme - Work Plan - Mentorship Programme 			
	<ul style="list-style-type: none"> • S.6 - Applied Learning <ul style="list-style-type: none"> - Visits to institution of Vocational Training Council - Work Plan 			<ul style="list-style-type: none"> • Transportation fee \$1,000
3. Life planning education	<u>Students</u> 1. Provision of career information <ul style="list-style-type: none"> - in morning assemblies - through emails - eClass 	Whole year	<ul style="list-style-type: none"> • Qualitative feedback from students. 	
	2. To know more of self, goal setting and further studies			

	<ul style="list-style-type: none"> • S.1 - Visit to university <ul style="list-style-type: none"> - Students submit essay on “My Future Career” - Life learning programme 			<ul style="list-style-type: none"> • Transportation fee \$6,000 • Programme service \$20,800
	<ul style="list-style-type: none"> • S.2 - Visit to university <ul style="list-style-type: none"> - Life learning programme 			<ul style="list-style-type: none"> • Transportation fee \$6,000 • Programme service \$20,800
	<ul style="list-style-type: none"> • S.3 - Personality Test <ul style="list-style-type: none"> - Mock Subject Selection - Talk on preparation for subject selection - Life-Wide Learning Day – Soci Game 			<ul style="list-style-type: none"> • Career Interest Inventory: On-line Version \$5,500 • Speaker fee \$1,500 • Programme service \$27,000
	<ul style="list-style-type: none"> • S.4 - Career Mapping <ul style="list-style-type: none"> - Sharing on further studies by alumni 			<ul style="list-style-type: none"> • Career Mapping Kit \$4,800 • Instructor fees \$9,600
	<ul style="list-style-type: none"> • S.5 - Personality Test <ul style="list-style-type: none"> - Career Mapping - Sharing on further studies by alumni 			<ul style="list-style-type: none"> • Career Mapping instructor fees \$9,600
	<ul style="list-style-type: none"> • S.6 - Visit to university <ul style="list-style-type: none"> - Personality Test - Talk on “JUPAS” - Talk on further studies - Interview Preparation Workshop for elite students - Sharing on further studies by alumni - Job application letter and interview skill 			<ul style="list-style-type: none"> • Transportation fee \$2,000 • Speaker fee \$3,000
	<p>3. Guidance (group / individual)</p> <ul style="list-style-type: none"> • S.3 - Follow up after Mock Subject Selection • S.5 - Follow up after estimation of academic results of students and guide the students to set objectives • S.6 - Follow up after estimation of academic results of students and plan time-tabling for study before the DSE examination • Counselling before and on the day of release of DSE results 			

	<u>Parents</u> 1. Talks in the school - Parents of S.1 students - Parents of S.3 students - Parents of S.6 students 2. Talks provided by Education Bureau	Whole year	<ul style="list-style-type: none"> • At least one talk arranged each school year • At least one talk arranged each school year • At least one talk arranged each school year 	
4. Enhance professional development of teachers on careers education	<ul style="list-style-type: none"> • Teachers - enhance professional development of teachers on career education 	Whole year		
	1. Sharing on careers information in staff meetings, like the entry requirements of universities / colleges		<ul style="list-style-type: none"> • At least 3 times in staff meeting conducted by Careers Committee 	
	2. Professional development of teachers on careers education in staff development day		<ul style="list-style-type: none"> • At least one programme organized on Staff Development day 	
			Total	\$532,577

Two teachers completed structured training on life planning education and/or career guidance offered by EDB or equivalent.